

Step 1

Contact Tracey Crayford by phone or e-mail to register your interest. You will need to supply:

First name

Surname

Current School

Date of birth

E-mail address

Tracey.crayford@kent.gov.uk

01622 694742

Please note that Tracey will only be able to register you as a user and will not be able to answer specific questions about courses or general questions about the school. These questions need to be directed to Ms A Burrows at the school.

Step 2

Tracey will e-mail you an unlock code which will allow you to activate the account she has created for you.

Step 3

Use your unlock to activate your account and make an online application. There is a user guide on the front page of the website that will instruct you on how to do this. Applications must be received by 1st April 2011. Any received after this date will automatically be placed on a waiting list.

Step 4

The school will then contact you by letter to invite you for an appointment to discuss your course choice.